



APPLICATION FOR EMPLOYMENT

All Applicants For Employment Are Required to Complete This Form

(PLEASE PRINT)

Last Name	First Name	Middle Initial
Address -- Street	City	State Zip Code
Telephone Number(s)	Social Security Number	

Position Applying For	Date of Application
Have you ever filed an application with The Town Dock? If so, give date _____	

REFERENCES

A minimum of two references must be business/professional and/or previous employment. Do not list the names of any relatives.

1. Name _____	Relationship _____
Address _____	Phone No. _____
2. Name _____	Relationship _____
Address _____	Phone No. _____
3. Name _____	Relationship _____
Address _____	Phone No. _____

EMPLOYMENT/EXPERIENCE

Begin with your present or last job. Include any job related military service assignments and volunteer activities. The Town Dock will contact the employers listed below as part of the background investigation of all prospective employees.

Employer	Job Title	Reason for Leaving
Address	Hourly Rate/Salary	Dates Employed
Phone Number	Supervisor	
Job Duties/Responsibilities		

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Education

Name and Address of School	Course of Study	Years Completed
High School		
College		
Other		

Indicate any language you can speak, read and/or write, including English:

Language _____ Speak? ____ Read? ____ Write? ____
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Describe any specialized training or skills you have which you believe may enhance your ability necessary for this position.

All offers of employment are **conditional** until information on this form has been checked. The Town Dock may revoke any offer of employment if it finds that the applicant's responses are false, misleading or incomplete in any way.

The Town Dock is subject to numerous legal and ethical requirements related to the health and safety of its employees and customers. As one mechanism to assure compliance with some of these requirements, all applicants are required to complete the following. **A "false" to any of the below does not necessarily disqualify a person from employment.**

1. I have never been convicted of any crime. True ___ False ___
2. I have never been convicted of a felony. True ___ False ___
If false, please explain:

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3. I do not have, nor have I ever had, a consumer or business relationship with any Provider of The Town Dock. True ___ False ___
If false, with what entity is/was your relationship? _____
4. To my knowledge, no one in my family ("family" shall be defined as spouse, partner, brother, sister, or parent) or an individual with whom I have a close personal relationship has or has had a business relationship with a Provider of The Town Dock. True ___ False ___
5. I have not been sanctioned/penalized by any agency of the federal government. True ___ False ___
6. If you are under 16 years of age, can you provide required proof of your eligibility to work? Yes ___ No ___
7. Are you authorized to work for any company in the United States of America? Yes ___ No ___

Proof of citizenship or immigration status will be required upon employment.

- I certify that the answers given herein are true and complete to the best of my knowledge.
- I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
- I **AUTHORIZE DO NOT AUTHORIZE (please circle one)** The Town Dock to contact the employers listed herein, and to request and obtain any such information it deems relevant to the employment decision.
- I understand and acknowledge that any employment with The Town Dock is of an "at will" nature, which means that I may resign at any time and that The Town Dock may discharge me at any time with or without cause. I also understand that no policy, manual or other document, conduct, or representation by or on behalf of The Town Dock can change the "at will" nature of my employment unless and until an authorized executive of The Town Dock expressly states in writing that the nature of my employment is changing to other than "at will" and the executive signs it is his/her official capacity.
- I understand that a BCI background check will be conducted. I understand that employment is contingent on the results of a BCI background check.

- In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of the Employer.

By my signature below, I certify that the above information is accurate. I understand that any offer of employment will be conditional until the above information has been confirmed. If The Town Dock finds that any of the above information is false, misleading or incomplete, it may be revoked, even if such determination is made after I start work.

Applicant Signature

Date